

Poster Guidelines

- Poster Presenters are required to submit and publish a final paper, register for the conference, attend the conference, and bring poster to display with them.
- The poster needs to fit on the poster board provided. The size of the poster board is 4' feet high (Vertical) by 8' feet long (horizontal) (or 48" by 96"). Your poster can be smaller but not larger.
- Each poster should include a topic/title across the top. The Font Size should be at least 18 point, in bold printing to be seen easily.
- Underneath the topic/title, authors' names, job title/position, company/school, postal address, and e-mail addresses should be listed in 16-point type, minimum size.
- The text information should be in at least 16-point type.
- The poster must NOT be a commercial/product sales poster. Any poster that is deemed to be a commercial advertisement will be removed from the conference as unacceptable. The judgment of the Conference Chair will be final.
- Specific times and locations for poster set-up and take down will be forwarded to you as the information becomes available. Please note that all materials left in the poster area after the specific take-down period will be discarded.
- Follow instructions on website regarding final publication ready papers.
- Questions - Contact [Debbie Smith](#) | [Conference Website](#)